

TRAINING PROGRAMME

TRAINING-WORKSHOP ON RESEARCH ETHICS MANAGEMENT AND INSTITUTIONAL INTEGRITY

October 15-17, 2026 | VIP Hotel, Cagayan de Oro City, Philippines

DAY 1

October 15, 2026

Arrival of Participants

DAY 2

October 16, 2026

8:00 – 9:00 AM

**Registration
Distribution of Training Kit**

9:01 – 9:10 AM

**Invocation
National Anthem**

9:11 – 9:20 AM

**Introduction of the Resource Speaker
DR. LEAH WILFREDA RE PILONGO**
Dean, University Research Center
Dean of the Graduate School
University of Bohol

9:21 – 10:30 AM

SESSION 1: INSTITUTIONAL MANAGEMENT AND GOVERNANCE OF RESEARCH ETHICS

Focus: Building institutional responsibility for ethical and responsible research

- Research ethics as an institutional responsibility
- Research ethics management, governance, and institutional integrity
- Roles and responsibilities of institutional leaders, research offices, RECs/IRBs, academic units, faculty, advisers, and researchers
- Institutional oversight, accountability, and independence
- Managing institutional and reputational risks
- Moving beyond compliance toward a culture of research integrity

10:31 – 10:45 AM

HEALTH BREAK

10:46 – 12:00 NN

SESSION 2: ESTABLISHING A RESEARCH ETHICS COMMITTEE (REC)/INSTITUTIONAL REVIEW BOARD (IRB)

Focus: Building an appropriate institutional mechanism for ethical review

- Purpose, scope, and functions of an REC/IRB
- Assessing institutional readiness and needs
- Institutional positioning, authority, and independence
- Committee composition, qualifications, roles, and responsibilities
- Managing conflicts of interest in ethics review
- Institutional support, administrative requirements, and resources

12:01 – 1:00 PM

LUNCH BREAK

1:01 – 2:30 PM

SESSION 3: STRENGTHENING REC/IRB POLICIES, PROCEDURES, AND OPERATIONS

VISION

A community of ethical and scholarly publishing practitioners.

MISSION

We commit to advance the professional expertise of the scholarly publishers, editors and reviewers; to provide expert services in scholarly journals; to promote publication ethics in scholarly journals; and to support various causes in the promotion, development and advancement of scientific publication.

Focus: Developing effective and sustainable institutional ethics review systems

- Institutional research ethics policies and frameworks
- Standard Operating Procedures (SOPs)
- Ethics review workflow and decision-making processes
- Documentation, records management, and communication
- Coordination among the REC/IRB, research office, graduate school, and academic units
- Monitoring, accountability, and continuous improvement
- Common operational challenges and institutional responses

2:31 – 2:45 PM

HEALTH BREAK

2:46 – 4:15 PM

SESSION 4: INSTITUTIONAL RESEARCH ETHICS IN PRACTICE: CASES AND CHALLENGES

Focus: Applying research ethics management principles to institutional situations

- Establishing ethics mechanisms in institutions with limited capacity or resources
- REC/IRB independence and institutional authority
- Managing conflicts involving researchers, administrators, and reviewers
- Addressing gaps and inconsistencies in institutional ethics processes
- Case-based analysis of institutional research ethics concerns

4:16 – 5:00 PM

WORKSHOP & OPEN FORUM

DAY 3

October 16, 2026

8:00 – 9:00 AM

Registration

9:01 – 9:05 AM

Invocation

9:06 – 9:15 AM

Recap of Day 1

9:16 – 10:45 AM

SESSION 5: RESEARCH MISCONDUCT, CONFLICTS OF INTEREST, AND INSTITUTIONAL RISK

Focus: Recognizing and managing threats to institutional research integrity

- Fabrication, falsification, and plagiarism
- Questionable and irresponsible research practices
- Authorship, contributorship, and publication-related concerns
- Research data integrity and management
- Financial and non-financial conflicts of interest
- Sponsored and externally funded research
- Intellectual property and institutional responsibilities
- Institutional and reputational implications of research misconduct

10:46 – 11:00 AM

HEALTH BREAK

10:46 – 12:00 NN

SESSION 6: MANAGING RESEARCH INTEGRITY CONCERNS AND INSTITUTIONAL RESPONSE

Focus: Developing fair, accountable, and appropriate institutional responses

- Reporting and receiving research integrity concerns

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- Initial assessment and institutional responsibilities
- Confidentiality, fairness, accountability, and due process
- Roles of administrators, research offices, ethics committees, faculty, and researchers
- Managing authorship, data integrity, and conflict-of-interest concerns
- Corrective and preventive measures
- Strengthening responsible reporting and institutional response mechanisms

12:01 – 1:00 PM

LUNCH BREAK

1:01 – 2:30 PM

SESSION 7: EMERGING ETHICAL CHALLENGES IN RESEARCH

Focus: Responding to evolving research practices, technologies, and collaborations

- Responsible use of artificial intelligence and AI-assisted tools in research
- Transparency and disclosure of AI use
- Authorship, contributorship, and researcher accountability
- Accuracy, bias, reliability, and human oversight
- Data privacy, confidentiality, and sensitive or unpublished research information
- Intellectual property and responsible use of digital research tools
- Data governance and data sharing
- Ethical considerations in collaborative and international research

2:31 – 2:45 PM

HEALTH BREAK

2:46 – 3:45 PM

SESSION 8: BUILDING A CULTURE OF INSTITUTIONAL RESEARCH INTEGRITY

Focus: Translating research ethics principles into sustainable institutional practice

- Integrating research ethics into institutional policies and practices
- Research integrity in teaching, mentoring, and supervision
- Institutional guidance for responsible AI and emerging research practices
- Capacity-building for researchers, faculty, advisers, and REC/IRB personnel
- Promoting shared responsibility and institutional accountability
- Reviewing and continuously improving institutional research ethics mechanisms

3:46 – 4:30 PM

INSTITUTIONAL ACTION-PLANNING WORKSHOP

4:31 – 4:45 PM

OPEN FORUM

4:46 – 5:00 PM

CLOSING CEREMONIES

Awarding of Certificates

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